

JO DAVIESS CARROLL CAREER TECHNICAL EDUCATION ACADEMY  
BOARD OF CONTROL MEETING MINUTES  
MONDAY, AUGUST 5, 2019

The regular meeting of the Jo Daviess Carroll CTE Academy Board of Control was held in the Director's Office on Monday, August 5, 2019.

Chairperson Colleen Fox called the meeting to order at 8:23 a.m. Secretary Meusel called roll with the following members answering: Colleen Fox – Stockton present; Brad Albrecht – River Ridge present; Greg Herbst – present; Jen Newendyke – Regional Office of Education present; Julie Katzenberger – West Carroll absent; Bill Caron – Scales Mound present; Shawn Teske – Warren absent.

Others present Kris Hall – Director; Sue Meusel – Recording Secretary, Irene Thraen-Borowski, and Stacy Kloss.

Brad Albrecht moved Bill Caron seconded to approve the Agenda. Voice vote, all present voted aye. Motion carried.

Greg Herbst moved Brad Albrecht seconded to approve the Consent Agenda which includes the Minutes of the July Board of Control Meeting, the payment of the August 5, 2019 Board Bills in the amount of \$8,762.57, the destruction of Closed Session Audio Recording for December 2017, the June Activity Fund Report, and other Financial Statements as presented. Roll call vote, all present voted aye. Motion carried.

Irene addressed the Board on the Cooperative Education Program. Irene is the only Instructor on staff that has the certification. There are 4 students currently enrolled in Coop. Irene presented a tentative time schedule to the Board on the Coop instruction.

Brad Albrecht moved Bill Caron seconded to adopt the FY 20 Budget as presented. Roll call vote, all present voted aye. Motion carried.

Staff Handbook – Kris stated that there was some cleaning up and reformatting changes made to the handbook. Brad Albrecht moved Greg Herbst seconded to adopt the FY 20 Staff Handbook as presented. Voice vote, all present voted aye. Motion carried.

Student Handbook – Kris stated that there was some cleaning up and reformatting changes made to the handbook. Bill Caron moved Colleen Fox seconded to adopt the Student Handbook as presented. Voice vote, all present voted aye. Motion carried.

Crisis Plan – Kris used the updated school safety report for the plan. The Board questioned changing the names to positions in the Plan. Flight is first option per Kris' training. Bill Caron stated that different scenarios need to be presented to use not always flight first. Also working with outside agencies need to be added. The changes will be made and be presented at the September Board Meeting.

#### CTE DIRECTOR'S REPORT

- a. Personnel Changes in Law, Construction, and Auto Body. Kris is interviewing and the positions are posted.
- b. Dual Credit thru HCC for Auto Body is approved this year.
- c. Stacy gave the Board a water bottle that was purchased by the Student Union. Stacy stated that each student will be given a water bottle at the start of the year.
- d. August 15, 2019 Mandatory teacher dual credit meeting with HCC.
- e. August 19, 2019 Professional Development Day.
- f. August 20 Students 1<sup>st</sup> Day.

#### EFE DIRECTOR'S REPORT

1. 4<sup>th</sup> Quarter GATA Report is done.
2. FY20 Perkins is conditionally approved.
3. CTEI Grant will be submitted this week.

Bill Caron moved Jen Newendyke seconded to enter Closed Session at 8:54 a.m. for the appointment, compensation, discipline, performance, or dismissal of specific employees of the CTE Academy. 4ILCA 120/2©(1), as amended by P.A. 93-0057. Roll call vote all present voted aye. Motion carried.

Bill Caron moved Jen Newendyke seconded to come out of Closed Session at 9:30 a.m. Roll call vote, all present voted aye. Motion carried.

Brad Albrecht moved Bill Caron seconded to offer a 12-month contract to Shane Grissinger as Tech Coordinator for the FY 20 School Year at \$10,544.76. Roll call vote, all present voted aye. Motion carried.

Brad Albrecht moved Greg Herbst seconded to offer a 12-month contract to Irene Thraen-Borowski as Web Coordinator for the FY 20 School Year at \$2,500. Roll call vote, all present voted aye. Motion carried.

Bill Caron moved Jen Newendyke seconded to accept the resignation of Nate Tyler Criminal Justice/Law Enforcement Instructor with regret. Voice vote, all present voted aye. Motion carried.

Jen Newendyke moved Bill Caron seconded to accept the resignation of Paul Wurster as Auto Body Instructor. Voice vote, all present voted aye. Motion carried.

Bill Caron moved Greg Herbst seconded to accept the resignation of Jeff Finn Construction Technology Instructor with regret. Voice vote, all present voted aye.

Greg Herbst moved Bill Caron seconded to adjourn at 9:35 a.m. Voice vote, all present voted aye. Motion carried.

The next Regular Board of Control Meeting is Tuesday, September 3, 2019 at 6:00 p.m.

These Minutes are subject to approval at the next regular Board Meeting.

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Recording Secretary