

JO DAVIESS CARROLL CAREER TECHNICAL EDUCATION ACADEMY
BOARD OF CONTROL MEETING MINUTES
TUESDAY, SEPTEMBER 3, 2019

The regular meeting of the Jo Daviess Carroll CTE Academy Board of Control was held in the Director's Office on Tuesday, September 3, 2019.

Chairperson Shawn Teske called the meeting to order at 6:02 p.m.. Secretary Meusel called roll with the following members answering: Shawn Teske – Warren present; Colleen Fox – Stockton present; Brad Albrecht – River Ridge absent; Greg Herbst – absent; Aaron Mercier – Regional Superintendent present; Julie Katzenberger – West Carroll present; Bill Caron – Scales Mound present.

Others present Kris Hall – Director; Sue Meusel – Recording Secretary, Irene Thraen-Borowski, and Evan Talbert – HCC Instructor.

Bill Caron moved Julie Katzenberger seconded to approve the Agenda. Voice vote, all present voted aye. Motion carried.

Colleen Fox moved Aaron Mercier seconded to approve the Consent Agenda which includes the Minutes of the August Budget Hearing, Board of Control Meeting Open and Closed Session, the payment of the September 3, 2019 Board Bills in the amount of \$42,734.73, the destruction of Closed Session Audio Recording for January, 2018, the July Activity Fund Report, and other Financial Statements as presented. Roll call vote, all present voted aye. Motion carried.

Evan Talbert – Hospitality Instructor from HCC addressed the Board on dual credit opportunities for next year in Hospitality. Evan presented a course outline for the students with dual credit information. Kris explained the classroom that would be used and how the programs could be offered in the morning also. Evan met with the Counselors last week and explained how he will be here during the Sophomore Tours. Kris needs feedback by the end of October from the students to know if the programs will be offered for FY 21. Kris stated there will be no HCC dual credit charge to the students. Discussion was held on fees, transcripts, and the transferable dual credit. Evan explained his teaching schedule.

Brad Albrecht entered the meeting during this discussion at 6:18 p.m.

FY 20 Enrollment – Kris presented the current FY 20 enrollment to the Board and explained the decrease in numbers from the schools. The Board asked about daycare at the academy.

Crisis Plan – Kris stated the changes were made as requested by the Board – no names just positions listed. Brad Albrecht moved Colleen Fox seconded to approve the Crisis Plan as presented. Roll call vote, all present voted aye. Motion carried.

ROE Agreement – Aaron presented the Agreement to the Board and explained why there will be an increase this year of \$2,500 for administrative duties. This is tabled to the October Meeting.

RAP Agreement – Aaron presented the Agreement to the Board – rent on classrooms for \$9,760. This was tabled to the October Meeting.

Cooperative Education Stipend – Kris recommending giving Irene 10 additional sick days. Bill Caron moved Brad Albrecht seconded to give Irene Thraen-Borowski 10 additional sick days for the FY 20 school year for being the Coop Instructor. Roll call vote, all present voted aye. Motion carried.

Clinical Stipend – Kris is recommending paying Karen Koester for 48 hours of clinical time – 3 8-hour Saturdays and 6 4-hour evenings at \$20 per hour totaling \$960. Brad Albrecht moved Aaron Mercier seconded to pay Karen Koester for additional clinical time up to \$960. Roll call vote, all present voted aye. Motion carried.

Construction Trades – Kris recommends hiring William Connor. Bill Caron moved Colleen Fox seconded to hire William Connor as Construction Trades Instructor pending appropriate certification approved at the base salary rate. Roll call vote, all present voted aye. Motion carried.

Criminal Justice – Kris recommends hiring Michael Kuzniar. Brad Albrecht moved Bill Caron seconded to hire Mike Kuzniar as Criminal Justice/Law Enforcement instructor pending appropriate certification approved at the base salary rate. Roll call vote, all present voted aye. Motion carried.

CTE DIRECTOR'S REPORT

- a. New billboard outside of Elizabeth advertising the CTEA – paid privately with another one going up in February.
- b. Kris is asking for a Finance meeting – all Board members to attend on September 23, following the Eagle Ridge Vocational Delivery System Meeting at 9:30

EFE DIRECTOR'S REPORT

1. CTEI Grant conditionally approved money has not dropped.
2. Perkins Amendment #1 approved, email was sent out today with approved spending.
3. STEM Newsletter has gone out to CTE Instructors, Principals, Counselors, and Bookkeepers.

Colleen Fox moved Brad Albrecht seconded to enter Closed Session at 6:47 p.m. for the appointment, compensation, discipline, performance, or dismissal of specific employees of the CTE Academy. 4ILCA 120/2©(1), as amended by P.A. 93-0057. Roll call vote all present voted aye. Motion carried.

Bill Caron moved Colleen Fox seconded to come out of Closed Session at 7:00 p.m. Roll call vote, all present voted aye. Motion carried.

Bill Caron moved Aaron Mercier seconded to adjourn at 7:00 p.m.. Voice vote, all present voted aye. Motion carried.

The next Regular Board of Control Meeting is Monday, October 7, 2019 at 6:00 p.m.

These Minutes are subject to approval at the next regular Board Meeting.

Recording Secretary