

Jo Daviess Carroll

CTE Academy

Health Occupations Department

Course Name, Number: HO I Certified Nursing Assistant

Catalog Description:

This program prepares the student for bedside care of noncritical patients under the supervision of an RN or LPN. Clinical experience in a nursing home includes physical and social rehabilitation of the aged. Emphasis is placed on the why and how of basic procedures relative to patient care. Communication skills and the understanding of the individual patient are stressed. Disease conditions most frequently encountered in hospitals and nursing homes with related nursing care are included. Students will complete 130+ hours of theory and skills training in the school lab and at least 41 hours of clinical experience.

Prerequisite: Completion of Sophomore English Class

Time/Place:

2017-2018 School Year

8:30-10:50 & 12:15-2:30 M, T, W, Th, Alternating Fridays (Theory)

8:30-10:50 & 12:15-2:30 Alternating Fridays (Practice/Lab Time)

excluding school holidays

Jo Daviess Carroll CTE Academy

Health Occupations Room

Instructor:

Karen Koester, RN, BSN

Office:

Health Occupations Rm. 16

Contact:

815-858-2203 Ext. 116

Email:

kkoester@cteacademy.net

Office Hours:

8:00-8:30, 11:30-12:00, & 2:30-3:30 M-F

Required Text/s:

Sorrentino, S. & Remmert, L. (2012) Mosby's Textbook For Nursing Assistants. 8th Edition. Elsevier (St. Louis, MO)

Supplementary Text:

Simmers, L. (2004) Diversified Health Occupations. 6th Edition. Delmar Learning.(Clifton Park, NY)

Alignment with the Mission of the Jo Daviess Carroll CTE Academy

The primary goal of this course is to introduce students to the techniques and skills used in the role of a certified nursing assistant. Through active class participation, students develop knowledge, skills, and values aligned with the CTE’s mission to: provide a caring and supportive learning environment, encourage personal and intellectual growth, and promote social responsibility.

Course Outcomes and Assessments:

See attached chart listing course outcomes, projects and assessment methods as well as indicating how this course prepares student to meet department outcomes.

Attendance and participation policy including any required special events:

Regular attendance is mandatory in this course, because grades will be given for participation in class discussions, and in-class activities, which cannot be “made up”. If you must be absent, you are required to notify the home school and Mrs. Koester prior to the start of class on the day of absence. You are responsible for notes, handouts, and all assignments from missed classes. Teacher will not repeat classes for students who are not present. **DO NOT** schedule doctor’s appointments, trips, etc. which conflict with class time and especially clinical hours. **DO NOT** take off early for or return late from scheduled school vacations. *Attendance issues will be discussed with students on a case by case situation.*

Policies on missed exams and late work:

A percentage will be deducted from the posted grade on any late work.
Missed exams will not be made up unless prior arrangement has been made with instructor.

Grading Scale and Standards:

- 10% Daily Grades
- 30% Chapter questions
- 30% Quizzes and Exams
- 30% Skills and Clinical

DAILY POINTS

- *Work Habits/Safety
- *Attitude/Follow Directions
- *Effective Use of Time
- *Equipment and Materials Use
- *Clean Up of Work Area

GRADING SCALE

| | | |
|-------------------------|---------------------|----------------------|
| 100-98.5 A+ | 98.49-94.5 A | 94.49-91.5 A- |
| 91.49-89.5 B+ | 89.49-86.5 B | 86.49-84.5 B- |
| 84.49-81.5 C+ | 81.49-77.5 C | 77.49-74.5 C- |
| 74.49-72.5 D+ | 72.49-66.5 D | 66.49-63.5 D- |
| 63.49 or Below F | | |

Student must earn a grade of 85% or higher in class work and a score of 80% on Final Exam to sit for the State Test.

Statement on American with Disabilities Act

Any student who needs accommodations must contact Mrs. Koester and the main office at the CTE. Be sure this happens very early in the year.

Statement on Academic Honesty

Although course activities encourage collaboration and shared learning, acknowledging others for their contribution is crucial. Do not copy words, ideas, papers or parts of papers from any source without giving credit through acceptable forms of documentation.

Do not lend out your ideas, papers, or parts of papers to others. Passing off someone else's work as your own or allowing your work to be used this way is a serious break in the academic integrity of this class and the CTE academy. It may result in failure or expulsion.

Disclaimer -Dates May Change:

Due to class accommodation scheduled dates for assignments, tests, projects and products may change. Assignments are subject to revision dependent upon the progress of the class.

Course Outcomes and Assessments:

| DEPARTMENT OUTCOMES | COURSE OUTCOMES Students will: | PRODUCT/PROJECT for achieving course outcomes: | PERFORMANCE ASSESSMENT: |
|---|--|--|---|
| Demonstrate critical thinking, therapeutic communication, and clinical decision making skills in practice | <p>Students will master the correct usage of medical terms- as evidenced by correctly defining the medical terms as they complete each assignment.</p> <p>Students will correctly pronounce and use medical terms to complete an assignment and statements when in the clinical setting.</p> <p>Students will interpret oral and written materials when in the clinical setting.</p> | <p>Chapter Exercises 1-52</p> <p>Glossary in the back of textbook</p> <p>Audio Glossary on the textbook CD</p> <p>Monthly Exams 1-8 and Final Exam</p> <p>Clinical Experiences</p> | <p>Chapter Assignments</p> <p>Quizzes</p> <p>Clinical Experiences</p> <p>Final Exam</p> |
| Demonstrate critical thinking, therapeutic communication, and clinical decision making skills in practice | <p>Student will correctly provide information about safe, legal and ethical practice.</p> <p>Student will correctly review and understand the stressors related to providing health care and practices to change or relieve stress.</p> | <p>Chapter Exercises 1-52</p> <p>Monthly Exams 1-8 and Final Exam</p> | <p>Chapter Assignments</p> <p>Quizzes</p> <p>Final Exam</p> |
| Demonstrate critical thinking and clinical decision making skills in practice | <p>Student will be able to define the signs and symptoms of altered functions in their patients.</p> <p>Student will be able to assess and evaluate patients history and condition as part of care/treatment process.</p> <p>Student will define equipment used in the care and treatment of the patient.</p> | <p>Chapter Exercises 8,10,11 and 18-39</p> <p>Monthly Exams 1-8 and Final Exam</p> | <p>Chapter Assignments</p> <p>Quizzes</p> <p>Clinical Experiences</p> <p>Final Exam</p> |
| Demonstrate critical thinking, therapeutic communication, and clinical | <p>Students will -name and describe anatomical structures,</p> | <p>Chapter Exercises 9, 39 thru 47</p> | <p>Chapter Assignments</p> <p>Chapter Exams</p> |

| | | | |
|---|--|---|--|
| decision making skills in practice | <p>-the function of the body system, -Pronounce, define and spell medical terms related to the system. -Define selected diseases specific to the systems. -Define terms relating to the physical examination and symptomatology of the system. -Define terms related to diagnosis and treatment. -Define medical abbreviations common to each system.</p> | <p>Monthly Exams 1-8 and Final Exam</p> | <p>Final Exam</p> |
| Demonstrate proficiency in technical skills in the application of the Nursing Assistant Skills. | <p>Students will be able to describe steps of process related to skills for infection control & isolation techniques for self and patient.</p> <p>Student will complete skills correctly to provide safe and effective infection control and isolation techniques for self and patients.</p> | <p>Chapter Exercises 15 Supplemental Text Exercise 13 Monthly Exams 1-8 and Final Exam Clinical Experiences</p> | |
| Demonstrate proficiency in technical skills in the application of the Nursing Assistant Skills. | <p>Students will be able to describe steps of process related to skills for personal care of the patient.</p> <p>Student will complete skills correctly to provide safe and effective care of self and patients.</p> | <p>Chapter Exercises 20 & 21 Supplemental Text Exercise 20 Monthly Exams 1-8 and Final Exam Clinical Experiences</p> | <p>Chapter Assignments Chapter Exams Final Exam Written Work Rubric</p> |
| Demonstrate proficiency in technical skills in the application of nursing assistant skills | <p>Students will be able to describe steps of process related to skills for transfers, ambulation, range of motion and positioning of the patient.</p> <p>Student will complete skills correctly to provide safe and effective transfers, ambulation, range of motion and positioning of the</p> | <p>Chapter Exercises 13-14, 16-17, & 27-28 Supplemental Text Exercise 20 & 21 Monthly Exams 1-8 and Final Exam Clinical Experiences</p> | <p>Chapter Assignments Chapter Exams Final Exam</p> |

| | | | |
|--|---|---|---------------------|
| | patient. | | |
| Demonstrate proficiency in technical skills in the application of nursing assistant skills | <p>Students will be able to describe steps of process related to skills for nutrition and fluid balance of the patient.</p> <p>Student will complete skills correctly to provide safe and effective nutrition and fluid balance of the patient.</p> | <p>Chapter Exercises 22-25.</p> <p>Supplemental Text Exercise 10 & 20</p> <p>Monthly Exams 1-8 and Final Exam</p> <p>Clinical Experiences</p> | Written Work Rubric |
| Demonstrate proficiency in technical skills in the application of nursing assistant skills | <p>Students will be able to describe steps of process related to skills for vital signs of the patient.</p> <p>Student will complete skills correctly to provide safe and effective vital sign measurements of the patient.</p> | <p>Chapter Exercises 26</p> <p>Supplemental Text Exercise 14</p> <p>Monthly Exams 1-8 and Final Exam</p> <p>Clinical Experiences</p> | |
| Demonstrate proficiency in technical skills in the application of nursing assistant skills | <p>Students will be able to describe steps of process related to supportive care needs of the patient.</p> <p>Student will assist with and complete skills correctly to provide safe and effective supportive care to the patient.</p> | <p>Chapter Exercises 29-39</p> <p>Supplemental Text Exercise 18-21</p> <p>Monthly Exams 1-8 and Final Exam</p> <p>Clinical Experiences</p> | |

Sample Calendar/Schedule

Schedule and assignments are subject to the pace and quality of student learning. Any changes in schedule or assignments will be announced in class and posted on the board.